



Department: Finance
Policy Number: ACC-A001
Effective Date: 8/10/04

ADMINISTRATIVE POLICY

PAYMENTS POLICY

The online version of this policy is official.
Therefore, all printed versions of this
document are unofficial copies.

The Accounts Payable office under the direction of the Chief Financial Officer is responsible for coordinating the verification of receipt for merchandise to the invoice and purchase order and issuing payment.

Implementing Procedures: [ACC-P001](#) Accounts Payable
[PUR-P002](#) Purchase Order

Revision History:

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
8/10/04		Initial Release

***** End of Policy *****