



Department: Human Resources  
Policy Number: BEN-A001  
Effective Date: 2/03/04

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**ADMINISTRATIVE POLICY**

**RELEASE OF PRIVATE HEALTH  
INFORMATION TO BOARD OF EDUCATION  
ATTORNEY**

The online version of this policy is official.  
Therefore, all printed versions of this  
document are unofficial copies.

**General**

The Board of Education attorney will have access to Private Health Information (PHI) of a member of Clarksville-Montgomery County health insurance plan to the extent necessary to:

- a. Answer and defend lawsuits by Plan participants against the Plan or the Plan Sponsor.
- b. Provide necessary information to outside counsel for answering and defending lawsuits by Plan participants against the Plan or the Plan Sponsor.
- c. Answer and defend other lawsuits that require benefits information or PHI.
- d. Enforce subrogation provisions in the Plan.

**Implementing Procedures:** None.

**Revision History:**

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
2/03/04		Initial Release

**\*\*\* End of Policy \*\*\***