

ADMINISTRATIVE POLICY

The online version of this policy is official.
Therefore, all printed versions of this
document are unofficial copies.

SCHOOL SUPPORT ORGANIZATIONS

School Support Organizations will adhere to Tennessee Code Annotated, Title 49-2, Part 6. This Policy applies to all groups such as booster clubs, parent teacher associations, parent teacher organizations, or any nongovernmental organization or group that collects money and/or property for the primary purpose of supporting a school club, the school District or any of its academic, artistic, athletic, or social activities.

School Support Organizations will operate within the standards and guidelines set by a related state association, if applicable, and will not promote, encourage or acquiesce in any violation of student or team eligibility requirements, conduct codes or sportsmanship standards.

The approval of the Director of Schools/designee is required before a School Support Organization undertakes any fundraising activity. This is to assure that scheduling of fundraisers does not conflict with the school districts or school's fundraising efforts and that the fundraising process is consistent with the goals and mission of the school or school district.

The director or director's designee may suspend or revoke the authorization of any school support organization for a failure to abide by the policies and procedures regarding school support organizations.

CMCSS shall annually post a list of organizations that are recognized as school support organizations on the school district's web site; however, the Board shall not incur any liability for the recognition. Any forms, annual reports, or financial statements submitted shall be open to public inspection as a public record.

Implementing Procedures: Nonprofit School Support Organizations ([BUS-P006](#))
Nonprofit School Support Organizations Fundraising Procedure ([BUS-P007](#))

Associated Documents: School Support Organization Financial Accountability Act
<http://www.comptroller.tn.gov/repository/CA/MG/localeducationsupportgroupspc0326.pdf>
Model Financial Policy for School Support Organizations
http://www.comptroller.tn.gov/la/pdf/school_support_organizations_manual.pdf

Revision History:

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
7/02/07		Initial Release
4/20/15	A	Added Tennessee Code Annotated, Title 49-2, Part 6 to first paragraph
4/17/17	B	Revised first paragraph to further explain who policy applies to; added paragraphs four and five; procedure BUS-P006 replaced BUS-P003 and added new procedure BUS-P007 under "Implementing Procedures;" added Model Financial Policy for School Support Organizations and corrected hyperlinks in "Associated Documents."

*** End of Policy ***