



**HUMAN RESOURCES OFFICE  
CLARKSVILLE-MONTGOMERY COUNTY SCHOOL SYSTEM**

**REQUEST FOR SALARY CREDIT BEYOND THE MASTER'S DEGREE**

**PROCEDURE**

For 10 semester hours or 20 semester hours salary credit beyond the Master's degree, the course work must have been taken after the date that the Master's degree was completed.

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\_\_\_\_\_  
Professional Employee Name

\_\_\_\_\_  
Building

Attach (or have mailed) an official transcript showing the additional hours.

Return to the Human Resources Office.