

Curriculum Revision Notes

Date: _____

Subject Area _____ Grade Level _____

Facilitator:
Note Taker(s):

Place:

Agenda

I. Review existing curriculum scope and sequence using course standards (state and national)

	A. Review concerns and criticisms	
	B. Identify and make appropriate changes	
	C. Review district data	
	D. Adapt scope & sequence to align with assessment calendar	
	E. Adapt curricular resources to revised scope & sequence	
	F. Other	

II. Post work on the Curriculum Navigator

	A. Select information / documents to include	
	B. Post information / documents for each course	
	C. Other	

Consulting Teacher Follow up

III. Review posting on the Curriculum Navigator

	A. Make sure information is housed in current locations	
	B. Other	

IV. Communicate with subject area teachers

	A. Communicate to appropriate staff that update is posted	
	B. Solicit feedback from users on accuracy and effectiveness of postings	
	C. Other	