

ADMINISTRATIVE POLICY

The online version of this policy is official.
Therefore, all printed versions of this
document are unofficial copies.

RENEWAL OR CHANGES TO MEDICATION ORDERS

Clarksville-Montgomery County School System requires all prescriptions to be renewed by a licensed prescriber at a minimum of at least annually. New orders are required at the beginning of each school year, as well. A new, written authorization form from the licensed prescriber and parent or guardian is required for any change in dosage amount or time of medication administration.

Implementing Procedures: None.

Associated Documents: Authorization for Medication to be Taken During School Hours:

[HEA-F062](#)

Medication Storage Policy: [HEA-A005](#)

Revision History:

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
2/20/06		Initial Release
2/02/09	A	Rewrite paragraph stating who will renew prescriptions and when the new orders are required.

***** End of Policy *****