

ADMINISTRATIVE POLICY

The online version of this policy is official. Therefore, all printed versions of this document are unofficial copies.

ADMISSION REQUIREMENTS

Physical Examinations

The Department of Education requires the school system to have a written policy regarding physical examinations of students. Every child entering CMCSS for the first time is required to provide evidence of a current complete medical examination (within one calendar year) at the time of registration. No child shall be admitted to or permitted to remain in school without proof of medical examination. This evidence should be provided on, or attached to, the Official Tennessee Certificate of Immunization, at the time of registration. This evidence must be presented to the school principal or his/her designee before the student is enrolled and permitted to attend. Proof of the date of scheduled physical exam will be accepted and the student will be permitted to register for school, until the date of the scheduled exam, at which time the parents will be required to present proof of physical examination. If proof of physical examination is not presented with one month of the date of the scheduled exam, the student will not be permitted to attend until such proof is presented to the school.

Immunizations

According to the Department of Education and T.C.A. 49-6-5001, no child can be permitted to attend any public school until proof of immunization is presented to the admission officer of the school. Required immunizations are listed below. It is the parent/guardian responsibility to have their children immunized as required. This does not apply to any child whose parent/guardian files a signed, written statement that such immunizations conflict with the parent/guardian's religious practices, under penalty of perjury, or if a child has not been immunized due to medical reasons, and presents a written statement from the child's physician, excusing the child from such immunization.

A provider may issue a Temporary Certificate for a child who has not received all required vaccines, but is in the process of completing required immunizations. A Temporary Certificate must have an expiration date that is one month after the date the next required immunization is due. An expired Certificate is not valid proof of immunization. The parent shall obtain and provide a current Certificate to the school no later than the expiration date of a Temporary Certificate. If the parent/guardian is unable to provide a valid Temporary Certificate or completed Official Tennessee Certificate of Immunization, the child will not be able to remain at school.

State law (T.C.A. 49-6-5002) requires schools through 12th grade to accept only an Official Certificate of Immunization provided by the Department of Health, completed and signed by a physician or health care provider administering immunizations, as proof of immunization for enrollment purposes. Official certificates may be completed by local health departments or by a Tennessee health care provider. It is not acceptable to staple records to a copy of the official certificate or to use any unofficial version of a certificate for enrollment. School nurses cannot transcribe immunization records. Records will need to be transcribed at the child's healthcare provider's office or the health department.

For students transferring to CMCSS, whether from in state or out of state, the students and parents will have 30 days from the date of enrollment to obtain required immunization and physical examination records and present them to the school. If proof of immunizations and physical examination are not provided to the school within 30 days of the date of enrollment, the student will not be able to remain at school.

****For students entering 7th grade** who are already enrolled in Tennessee schools, only proof of the two new immunizations is required on the new certificate of immunization. It is not necessary to copy the information from the previous certificate on the new certificate. They may be stapled together for convenience.

Required Immunizations

Children enrolling in child care facilities, pre-school, pre-Kindergarten

Infants entering child care facilities must be up to date at the time of enrollment and are required to provide an updated certificate after completing all of the required vaccines due by 18 months of age.

- Diphtheria-Tetanus-Pertussis (DTaP, or DT if appropriate)
- Poliomyelitis (IPV or OPV)
- Measles, Mumps, Rubella (1 dose of each, usually given together as MMR)
- Varicella (1 dose or history of disease)
- ***Haemophilus influenzae type B*** (Hib) – age younger than 5 years only
- **Hepatitis B (HBV)**
- **Pneumococcal conjugate vaccine** (PCV) – age younger than 5 years only
- **Hepatitis A** – 1 dose, required by 18 months of age or older

Children entering Kindergarten (new requirements underlined):

- Diphtheria-Tetanus-Pertussis (DTaP, or DT if appropriate)
- Hepatitis B (HBV)
- Poliomyelitis (IPV or OPV): final dose on or after the 4th birthday now required
- Measles, Mumps, Rubella (2 doses of each, usually given together as MMR)
- Varicella (2 doses or history of disease): previously only one dose was required
- *Hepatitis A (2 doses): effective July 2011*

Children entering 7th grade (new requirements underlined):

- *Tetanus-diphtheria-pertussis booster (“Tdap”)*
- *Verification of immunity to varicella (2 doses of vaccine or history of disease)*

Children who are new enrollees in a TN school in grades other than K or 7th:

- Diphtheria-Tetanus-Pertussis (DTaP, or DT if appropriate)
- Hepatitis B (HBV) – previously only for Kindergarten and 7th grade entry
- Poliomyelitis (IPV or OPV): final dose on or after the 4th birthday now required
- Measles, Mumps, Rubella (2 doses of each, usually given together as MMR)
- *Varicella (2 doses or history of disease); previously only one dose was required*

Children with medical or religious exemption to requirements

- Medical – Physician or health department authorized to indicate specific vaccines medically exempted (because of risk of harm) on the new form. Other vaccines remain required.
- Religious – Where a parent or guardian, or in the case of an adult student, the student, provides to the school a written statement, affirmed under penalties of perjury, that vaccination conflicts with the religious tenets and practices of the parent or guardian, or in the case of an adult student, the student.

Minimum ages or dose intervals – Tennessee follows published CDC guidelines. For vaccines with critical minimum age requirements (e.g., MMR, varicella) or minimum dose intervals, doses are considered valid if given up to 4 days before the minimum age or dose interval. Doses administered more than 4 days early are considered invalid and should be repeated as recommended.

Alternative proof of immunity for certain diseases – A positive serology (year of test documented) is acceptable as an alternative to immunization for measles, mumps, rubella, hepatitis A, hepatitis B or varicella. For varicella, documentation of provider diagnosed varicella (year) or provider-verified history of disease given by a parent or guardian (year) also is acceptable. By documenting a history of disease, the provider is asserting that he or she is convinced that the child has had chickenpox.

Foreign Born Children/Tuberculosis Testing

All foreign born children entering the Clarksville-Montgomery County School System for the first time will be required to present current evidence of freedom from infectious tuberculosis. The evidence should not be more than one year old and should include a report of a negative tuberculin skin test done in the United States, or if the skin test is positive, a chest x-ray or other necessary examinations to certify absence of clinical tuberculosis.

ASSOCIATED DOCUMENTS

TN DOE Physical Examination Requirements - [0520-1-3-.08 Pupil Personnel Services](#)

TN DOH Communicable and Environmental Diseases - [Rule 1200-14-01-.29](#)

[TN DOH Certificate of Immunization](#) – Official Certificate of Immunization

T.C.A. 49-6-5001 – General Provisions

T.C.A. 49-6-5002 – Certificate of Immunization

Immunization Requirements - <http://health.state.tn.us/CEDS/required.htm>

CDC TB Testing Recommendations - <http://www.cdc.gov/tb/topic/testing/default.htm>

Request for Exemption from Immunization - [HEA-F092](#)

Revision History:

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
2/18/10		Initial Release
4/26/10	A	Insert requirement that proof of physical examination must be supplied within one month, delete existing paragraph 3 and insert new paragraph 3, 4, and 5, insert new information for required immunizations, change medication doses as required, insert information pertaining to religious exemption, insert minimum age dose intervals, insert information regarding alternative proof of immunity, revise associated documents.
2/10/11	B	Add headings of "Physical Examinations" and "Immunizations", add Official to first paragraph, Add clarification on Temporary Certificate requirements to third paragraph. Remove effective dates of July 1, 2010 and October 1, 2010 from immunization requirements. Add "Tuberculosis Testing" to Foreign Born Children heading.
4/11/11	C	Added fourth paragraph under Immunizations heading regarding 30-day allowance for students transferring into CMCSS.

***** End of Policy *****