



Clarksville Montgomery County School System  
**HEALTH SERVICES**  
**IMMUNIZATIONS and PHYSICAL EXAMINATIONS**

Student's Name \_\_\_\_\_ Teacher \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_ Date \_\_\_\_\_

Dear Parent:

Tennessee State Law requires proof of immunizations (shots) and a physical examination for school attendance. During a routine audit of records at school by the School Nurse, your child's records show a deficiency in the area(s) checked below:

Vaccine	First	Second	Third	Fourth	Fifth
Hib					
PCV					
DTP/DTaP/DT/Td					
Polio (OPV/IPV)					
Hepatitis B					
Hepatitis A					
Measles/Mumps/Rubella					
Varicella (Chickenpox)					
TDAP Booster					
Physical Examination					

- Out-of-State certificates are not acceptable in Tennessee
- Immunizations are recorded on an improper form. An Official Tennessee Certificate of Immunization Certificate (Health Department or Physician) is required. (Faxed copies are not acceptable.)
- Temporary Immunization Certificate is expired.
- No immunization record is found.
- No physical exam record is found.
- The 30 day grace period for immunizations and/or physical exam expires on \_\_\_\_\_

A copy of previous physical exam completed within the past year is acceptable if dated and signed by a physician/nurse practitioner.

**YOUR CHILD WILL NOT BE ALLOWED TO REMAIN IN SCHOOL IF THESE DEFICIENCIES ARE NOT CLEARED BEFORE \_\_\_\_\_**

Please contact your physician's office or the Health Department immediately in order to address the listed deficiencies. Your child/children may have already had the required immunizations and the school would only need proof on the correct form (Official Tennessee Certificate of Immunization). Take any records you have at home along with this letter to the physician's office or the Health Department to have records transcribed onto the appropriate form. Return to the school with Attention: School Nurse.

Thank you for your cooperation,

\_\_\_\_\_  
Principal

\_\_\_\_\_  
School Nurse