



Department: Human Resources
Policy Number: HUM-A002
Effective Date: 9/07/04

ADMINISTRATIVE POLICY

The online version of this policy is official.
Therefore, all printed versions of this
document are unofficial copies.

CLASSIFIED EMPLOYEE PROBATIONARY PERIOD

The probationary period for classified employees will be six (6) months. New employees and employees who have been rehired following a break in service greater than one year are required to complete this probationary period. Upon completion of the probationary period, employees will receive a written job performance evaluation.

Associated Documents: CMCSS Employee Handbook ([HUM-M001](#))

Revision History:

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
9/07/04		Initial Release
5/14/08		Reviewed, no revisions.

***** End of Policy *****