



Department: Human Resources
Policy Number: HUM-A042
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ADMINISTRATIVE POLICY

The online version of this policy is official.
Therefore, all printed versions of this
document are unofficial copies.

PERSONAL ON SITE VISITS BY RELATIVES AND FRIENDS

It is the policy of the Clarksville-Montgomery County School System (CMCSS) that employees' family members and/or friends are not allowed to regularly visit the employee while he or she is on the job. Subject to the approval of the employee's direct supervisor, family members and/or visiting friends may volunteer to assist CMCSS employees with work-related activities with the same rights and responsibilities as other district volunteers.

Implementing Procedures: None.

Revision History:

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
8/29/05		Initial Release
3/17/10		Reviewed, no changes
2/15/13		Reviewed, no changes.
5/21/14		Reviewed, no changes.
1/11/17		Reviewed, no changes.

***** End of Policy *****