



## RESIGNATION

I hereby submit my resignation to the Clarksville-Montgomery County School System. The last day I will work is \_\_\_\_\_.

\_\_\_\_\_  
Current position

\_\_\_\_\_  
Current work location

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Principal/Supervisor Signature

\_\_\_\_\_  
Employee's Name (Print)

\_\_\_\_\_  
Date Received by Principal/Supervisor

\_\_\_\_\_  
Today's date

\_\_\_\_\_  
Human Resources Director

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date Approved by Human Resources

\_\_\_\_\_  
Social Security Number

### PLEASE CHECK ONE REASON FOR RESIGNATION

- \_\_\_\_\_ (V1) Moving
- \_\_\_\_\_ (V2) Spouse Relocating
- \_\_\_\_\_ (V3) Job Advancement/Better Pay
- \_\_\_\_\_ (V4) Education
- \_\_\_\_\_ (V5) Dissatisfied
- \_\_\_\_\_ (V6) Family issues (examples: baby, illness, parents)
- \_\_\_\_\_ (V7) Other: \_\_\_\_\_
- \_\_\_\_\_ (V8) Leaving to teach in another Tennessee district \_\_\_\_\_  
District
- \_\_\_\_\_ (V9) Leaving to teach outside of Tennessee \_\_\_\_\_  
State
- \_\_\_\_\_ (V10) Changing Careers/Leaving Teaching Profession