

Clarksville Montgomery County School System
Sexual Harassment Report Form

General Statement of Policy Prohibiting Sexual Harassment

The Clarksville Montgomery County School System maintains a firm policy prohibiting all forms of discrimination based on sex. Sexual harassment against students or employees is sex discrimination. All persons are to be treated with respect and dignity. Sexual advances or other forms of personal harassment by any person, male or female, which create an intimidating, hostile or offensive environment will not be tolerated under any circumstances.

Complainant

__Employee __Student Name_____

Home Address_____

Work/School Address_____

Phone: Home_____Work/School_____

Alleged Harasser

__Employee __Student Name_____

Home Address_____

Work/School Address_____

Phone: Home_____Work/School_____

Date/Location of Alleged Incident(s)

Witnesses Who Were Present

Description of the Incident(s)

Describe the incident(s) as clearly as possible, including such things as amount of force, if any, that was used; verbal statements, if e.g., threats, requests, demands, etc.; type, if any, physical contact; what you did to avoid the situation; etc. (Attach additional sheet(s) if necessary.)

Acknowledgment

This complaint is filed base on my honest belief that _____ has sexually harassed me. I hereby certify that the information I have provided in this complaint is true, correct and complete to the best of my knowledge and belief.

Complainant Signature

Date

Complaint Received by

Signature

Date