



DEPARTMENT OF CHILDREN'S SERVICES (DCS) REFERRAL

To Document Telephonic Referrals

24-hour access Central Intake No. 1-877-237-0004 or 855.209.4226

If you wish to track the status of a DCS referral, enter the referral ID number @ <https://apps.tn.gov/carat>

Date: _____ Time: _____

DCS Person spoken to: _____

DCS referral/intake #: _____

Person making referral: _____

Other CMCSS Employees aware of the concerns: _____

Name of School: _____

Student Name: _____

Age: _____ DOB: _____ Grade: _____

Parent/Guardian Name: _____

Address: _____

Phone Number: _____

Concern Reported:

Follow-up:

Completed Form must be faxed or emailed to the Human Resources Department

Fax: 931-920-9913 or Email: jeanine.johnson@cmcss.net

Associated Document: [HUM-G001](#) Employee Guidelines Reporting Suspected Child Abuse and Accommodating DCS Investigations