



## Film/Video Usage Approval Form

In accordance with the Instructional and Non-Instructional Use of Videos and Films Policy and Procedure, request approval to show the below listed film. This video is either a non-rated videotape/DVD program not owned by school library or its rating is such that it requires written permission.

Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

Title of videotape/DVD: \_\_\_\_\_ Rating: \_\_\_\_\_

Source of videotape/DVD program: \_\_\_\_\_ Rental  
\_\_\_\_\_ Off-air taping  
\_\_\_\_\_ Privately owned  
\_\_\_\_\_ Borrowed from \_\_\_\_\_

Is parental permission required? Yes \_\_\_\_\_ No \_\_\_\_\_

When will the videotape/DVD be shown? \_\_\_\_\_

Where will the videotape/DVD be shown? \_\_\_\_\_

Length/duration of videotape/DVD clip to be shown? \_\_\_\_\_

I plan to use the above videotape/DVD program in my classroom for the following reasons (describe its use in relation to your curriculum based instructional goals and objectives):

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This videotape/DVD meets the following criteria:

This videotape/DVD has been selected because it is appropriate for the unit of study and age group.

The videotape/DVD program will be used in face-to-face instruction, not for recreation, reward, or entertainment.

\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date