

## CUSTODIAL TRAINING RECORD LEVEL II ADVANCED SKILLS TRAINING

Level II Training to be conducted by Lead Custodian. Trainer initials and dates when training is completed and Custodian has performed tasks satisfactorily.

	Date Completed	Trainer's Initials
<b>EQUIPMENT TRAINING</b>		
1. Floor Scrubber (Electric)		
2. Floor Scrubber (Propane)		
3. Floor Polisher Hi-Speed (Electric)		
4. Floor Polisher Hi-Speed (Propane)		
5. Floor Polisher Hi-Speed ( Battery)		
6. Rider Floor Scrubber ( Battery)		
7. Comb Floor Scrubber (Electric)		
8. Comb Floor Scrubber (Battery)		
9. Quick Clean System		
10. Up-Right Vacuum Cleaner		
11. Back-Pack Vacuum Cleaner		
12. Wet/Dry Vacuum w/ Squeegee		
13. Baseboard Scrubber		
14. Carpet Shampooer		
15. Desk Dolly		
16. Grounds Equipment (Riding Mower)		
17. Grounds Equipment (Push Mower)		
18. Grounds Equipment (Weed eater)		
19. Grounds Equipment (Street Sweeper)		
20. Review Custodial Training Safety Requirements (Attachment A to PRD-PO02)		
21. Other Equipment (List Below)		

Trainer's Name: _____	Employee's Name: _____
Trainer's Signature _____	Employee's Signature: _____
Date: _____	Date: _____

	Date Completed	Trainer's Initials
<b>CYCLICAL TRAINING</b>		
1. The proper way to strip, top scrub & re-wax tile floors.		
2. The proper way to clean, sand & re-coat wood gym floors.		
3. The proper way to spot clean & shampoo carpet.		
4. How to change light bulbs & ceiling tiles		
5. How, when & why the school is inspected		
6. Inform the employee of the daily, weekly, monthly & annual custodial maintenance and safety requirements.		
7. Go over safety & chemical areas regularly		
9. Review Custodial Training Safety Requirements (Attachment A to PRD-P002)		
8. Other areas of training (List Below)		

Trainer's Name: _____	Employee's Name: _____
Trainer's Signature _____	Employee's Signature: _____
Date: _____	Date: _____