



Department: Business  
Policy Number: PUR-A004  
Effective Date: 3/28/05

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ADMINISTRATIVE POLICY

The online version of this policy is official.  
Therefore, all printed versions of this document are unofficial copies.

**EQUIPMENT PURCHASE POLICY**

Clarksville-Montgomery County School System (CMCSS) strongly recommends individuals and/or organizations to research available maintenance support or service available with the Maintenance Department before purchasing equipment for a school.

Failure to verify support with the Maintenance Department could result in lack of repair capability. If repair capability is not available, CMCSS suggests a maintenance agreement be purchased with the equipment. If a maintenance agreement is not purchased, the school will need to budget for repairs required by the contractor through ISA funds.

Implementing Procedures: None.

**Revision History:**

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
3/28/05		Initial Release

**\*\*\* End of Policy \*\*\***