



RISK MANAGEMENT / SAFETY DEPARTMENT
Monthly Fire / Safety Drills

School: \_\_\_\_\_
Phone: \_\_\_\_\_

FIRE / EVACUATION DRILLS:

Tennessee State Law, Sec. 68-102-137, makes it mandatory for at least one (1) Fire / Evacuation Drill to be conducted each month (with one during the first month of the school year) and a report concerning this drill to be filed in the Risk Management / Safety Department.

Date of Fire Drill: \_\_\_\_\_ Problems/Remarks: \_\_\_\_\_

Was the Drill Signal Received by The Monitoring Company? Yes \_\_\_\_\_ No \_\_\_\_\_

Please PRINT name of Person Responsible for Drill: \_\_\_\_\_ Initials: \_\_\_\_\_
Date: \_\_\_\_\_

SAFETY DRILLS: \*Updated requirements for 2011/2012 school year\*

In addition to the mandatory monthly fire drills, all schools are required to have one (1) Safety Drill during the first month of the school year and three times more sometime after that but prior to the end of the school year, for a total of four Safety Drills for the school year. PLEASE NOTE THE FOLLOWING REGARDING MANDATORY DRILLS: At least one Tornado (Shelter-in-Place), Intruder in School (Lockdown), & other safety drill must be performed each year.

Date of Safety Drill: \_\_\_\_\_ Problems/Remarks: \_\_\_\_\_

Please mark type of drill performed: Tornado (Shelter-in-Place) \_\_\_\_\_ Intruder in School (Lockdown full) \_\_\_\_\_
Evacuation \_\_\_\_\_ Bomb Threat \_\_\_\_\_ Lockdown (modified) \_\_\_\_\_ Reunification \_\_\_\_\_ Other \_\_\_\_\_

Please PRINT name of Person Responsible for Drill: \_\_\_\_\_ Initials: \_\_\_\_\_
Date: \_\_\_\_\_

Signature of Committee Chairperson: \_\_\_\_\_ Date: \_\_\_\_\_